

## **POLICY ON UNIFORM AND TURN - OUT**

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<b>Approved By</b>	Executive Director, The Shishukunj International School, Indore

***PURPOSE***

Define the organization's policy on Uniform and Turn - out for students, inform all students and parents of our school community about the desired code of conduct for uniform & turn-out at our school .It also underlines the proposed disciplinary measures for different levels of non - compliance.

***AIM***

The aim of the uniform and turn - out policy is to instil a sense of discipline and respect for the school uniform among all Shishyans.

It is recognised that there are certain values / skills which children learn only at school. The school policy is designed to help students imbibe values, respect for rules & regulations and skills. School will adopt positive reinforcement measures towards compliance, and will resort to disciplinary action only when positive measures fail to ensure compliance.

***SCOPE***

This policy applies to all students of The Shishukunj International School, Indore



***POLICY:***

As per the uniform and turn – out policy, the desired code of conduct for students includes the following:

- Hair need to be neat at all times. Girls with long hair need to braid them. Those with shoulder length hair must make a pony tail or if shorter, use a hair band. All hair accessories should be black in colour.
- School ID card must be worn for the entire duration at school.
- Boys must have a proper hair cut. Mushroom cut or any other latest style is not permitted.
- Boys should have a proper shave/trimming every day, if applicable.
- Girls are not permitted to apply kajal, eyeliner, nail polish, glossy and coloured lip balms, etc.
- Girls are required to wear inner and tights every day.
- Nails should be trimmed at all times.
- The school uniform should be clean and well ironed.
- Low waist skirts / shorts / trousers are not permitted.
- The skirt length must be of knee length.
- The shorts must be of appropriate length.
- The width of the trousers should be as specified by the school. Trousers with narrow bottoms and tight at thighs are not permitted.
- Sports uniform is to be worn only on days when there is a sports period
- Shoes should be clean and well polished.
- Socks need to be of the required length and should have firm elastic. Ankle length socks are not permitted.
- Wearing fancy earrings, bangles, rings or other trinkets is not allowed.
- Simple, inexpensive watches may be worn by students of Class IX and above.



***POLICY FOR NON-COMPLIANCE:***

School will adopt positive reinforcement measures towards compliance. However, if these measures fail to ensure compliance, following disciplinary measures will be adopted:

**FIRST TIME NON - COMPLIANCE:** Counselling; emphasising the need for being in proper uniform and turn - out.

In case of ID card non - compliance, red ID card will be issued.

**SECOND TIME NON - COMPLIANCE:** Meeting with the parents along with the student.

In case of ID card non - compliance, red ID card will be issued along with a fine of Rs. 100.00.

**THIRD TIME NON - COMPLIANCE:** Withdrawal of facilities like transport, sports etc.

In case of ID card non - compliance, red ID card will be issued along with fine of Rs. 100.00, in addition to the above.

**MORE THAN THREE TIMES NON - COMPLIANCE:** School will take necessary disciplinary action as per the discretion of the management.

Policy is subject to change as may be required under intimation to all concerned.